# FEDERATION INTERNATIONALE DE GYMNASTIQUE



## **PLOVDIV AEROBICS FIG WORLD CUP 2018**

PLOVDIV, BULGARIA

27<sup>TH</sup> - 28<sup>TH</sup> OF OCTOBER 2018

B CATEGORY





### **DIRECTIVES**

**Event ID: 15542** 

Dear affiliated Member Federation,

Following the decision of the FIG Executive Committee, the Gymnastics Federation of **Bulgaria** has the pleasure to invite your Federation to participate in the aforementioned official FIG World Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person : Alexandre Cola 12 Avenue de la Gare 1003 Lausanne Switzerland Tel: +41 (0) 21 321 55 10 / direct line: +41 (0) 21 321 55 18 Fax: +41 (0) 21 321 55 19 / Sport department +41 (0) 21 321 55 29 e-mail : acola@fig-gymnastics.org website: http://www.fig-gymnastics.com
HOST FEDERATION	Bulgarian Gymnastics Federation 75, Vasil Levski Bld. Sofia – 1040, Bulgaria Contact person: Mrs.Peti Nakeva Tel.: +359 2 9300663 e-mail: bulgym@abv.bg
ORGANIZING COMMITTEE	Aerobic Union Bulgaria Post Box 44 Plovdiv 4003, Bulgaria Contact person: Mrs.Dimitrina Kandeva Tel.: +359 887 607 909 e-mail: aerobicub@gmail.com
LOCAL ORGANIZING COMMITTEE	Sports club "Aerobics – AMD"  117, 6 <sup>th</sup> Septemvri Blvd.  Plovdiv - 4002, Bulgaria  Contact person: Valentina Angelova  Tel.:+359 887 410 590  e-mail: didiaer@abv.bg  web site: http://www.aerobic-amd.com
LOCATION	Plovdiv, Bulgaria
DATE	From 24 <sup>th</sup> to 29 <sup>th</sup> of October, 2018
VENUE	PLOVDIV INTERNATIONAL FAIR  37, Tzar Boris III – Obedinitel BLVD  4003, Plovdiv, BULGARIA

	The Plovdiv International Fair is a famous place, major international intellectual, business and investment centre and a networking venue across East and West. The Fairground is one of the largest exhibition venues in Southeast Europe. The exhibition complex consists of 17 multifunctional pavilions.  More info for the Plovdiv International Fair @: <a href="http://www.fair.bg/en/fair/">http://www.fair.bg/en/fair/</a>
APPARATUS	Training Hall will be equipped with original Gymnova floor.
SUPPLIED	Competition Hall will be also equipped with original Gymnova floor - Reference number: 6630 Aero Floor One
PROVISIONAL	24 <sup>th</sup> of October 2018 (Wednesday) – Arrival of delegations and Accreditation
SCHEDULE	25 <sup>th</sup> of October 2018 (Thursday) – Orientation meeting, Judge's meeting & instructions, Trainings
	26 <sup>th</sup> of October 2018 (Friday) – Judge's meeting and trainings
	27 <sup>th</sup> of October 2018 (Saturday) – Qualifications
	28 <sup>th</sup> of October 2018 (Sunday) – Finals
	29 <sup>th</sup> of October 2018 (Monday) – Departure of delegations

#### **PARTICIPATION**

The World Cup Competitions consist of Qualifications and Finals in all 5 categories – Individual Men, Individual Women, Mixed pairs, Trios and Groups.

#### Participation in the Qualifications:

- All competitors must take part in the qualifications.
- In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. Nevertheless the gymnasts not qualified for the finals and with same final score will receive the same World Cup points.

#### Participation in the Finals:

- The top eight units per category from the qualifications qualify for the Finals.
- In addition, if the Organizing Member Federation has not qualified in any category, it may nominate one participation in max. 1 category of its choice.
- Maximum participation in the finals is therefore 8+1 participants in one category and 8
  in the other four categories.
- Such "Wild Card Participant" must have participated in the respective category in the qualification.
- "Wild Card Participants" will receive medals and prize money, but they will not receive any World Cup Points.
- If there are less than 4 units participating in a category, no medals, prize money and World Cup Points will be awarded.
- In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied.

The Organizing Member Federation may cancel the competition in the respective category if at the time of the definitive entry, there are less than 4 units registered in a category. In case of such a cancelation, the Organizing Member Federation must reimburse, in full, the entry fee and payments made for accommodation. Should flights have to be cancelled due to the above, the risk is at the charge of the participating member Federations.

# World Cup Competitions may exceptionally be combined with other Competition provided those are clearly separated in the competition schedule.

#### "HORS CONCOURS" GYMNASTS

The Organizing Member Federation is allowed to add only for the qualifications "hors concours" competitors. These competitors are in addition to the official participants of the Organizing Member Federation's competitors, they must be named at the time of the closing of the nominative registration and **cannot qualify for the final.** They will have to

### start first, they are not eligible to receive World Cup Points and prize money and they must not appear on the official results lists. The Organizing Member Federation is allowed to name 1 Individual Men, 1 Individual

Woman, 1 Mixed pair, 1 Trio and 1 Group as "hors concours" competitors.

#### **FEDERATIONS** INVITED

The Organizing Member Federation invites all FIG Member Federations who have paid their annual membership fee for Aerobic Gymnastics.

#### SIZE OF **DELEGATION AND** FIG LICENSE

The participation is limited to 2 units per NF in each category.

Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration.

The maximum size of the invited delegation is as follows:

Head of delegation		1
Team Manager	(if 4 and more units)	1
	(if 8 and more units)	2
Coaches	(if 1 units)	1
	(if 2 to 7 units)	2
	(if 8 and more units)	3
Gymnasts	(2 per category)	26
Medical Doctor		1
Paramedical staff	(if 1 to 3 units)	1
	(if 4 and more units)	2
Judges		2

A unit being an individual gymnast, a pair, a trio or a group.

#### **AGE LIMITS**

Age limit: 18 years (born in 2000 or before)

#### **JUDGES AND JURIES**

The number of Juries (judges' panels) may be decided by the Organizing Member Federation depending on the number of participating competitors and judges.

The Juries are set up by a draw - directed by the FIG Technical Delegate - from the judges present at the event. Priority will be given to the judges of the highest category.

A jury must consist of one Chair of Judges' Panel, 4 Artistic, 4 Execution and 2 Difficulty judges.

A federation may not have a judge on both the execution and artistic panels. The Chair of Judges' Panel and the difficulty judges should also be from different federations. Only in exceptional situations can the Technical Delegate make the decision to deviate from this.

The CJP must be of Cat. 1.

The Difficulty Judges must be Cat. 1 or 2.

The Execution and Artistic judges must be Cat. 1, 2 or 3.

If, on the day of the competition, there is no sufficient number of judges in the requested categories, the Technical Delegate may take whatever action needed to secure the running of the event.

Each participating federation must provide minimum one judge Cat. 1, 2 or 3\*. Failure to do so, or if a participating Federation sends a judge with a Cat. 4 (instead of Cat. 1, 2 or 3) will result in a fine of CHF 2'000.- to be paid to the Organizing Member Federation. \*Member Federations who have only Cat. 4 judges are allowed to send a Cat. 4 judge who may be used as Time and Line judge only.

The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate category of brevet for their function. Should there not be sufficient judges, the Organizing Member Federation may propose to the FIG for approval the name of neutral additional judges to complete the panels (plus 1 reserve).

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	These judges, once approved, have to be invited at the cost of the Organizing Member Federation. Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG will invite such judges at the cost of the Organizing Member Federation.			
FIG TECHNICAL DELEGATE AND EC MEMBER	The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG. The FIG Technical Delegate will serve as President of the Superior Jury.			
REGISTRATION DEADLINES	Provisional, Definitive and Novia the FIG database. Thes Member Federations.			
	Provisional registration:	27 <sup>th</sup> of June, 2018	(4 mont	ths prior to the event)
	Definitive registration:	29 <sup>th</sup> of August, 2018	(2 mont	ths prior to the event)
	Nominative registration:	26 <sup>th</sup> of September, 2018	(4 week	ss prior to the event)
	Last registrations are subject	t to fines as follows:	•	
	Fine for missing or late Prov	visional registration (if any)		CHF 500
	Fine for missing or late Defi	Fine for missing or late Definitive registration		CHF 750
	Fine for missing or late Nominative registration		CHF 500	
	Registrations and payments made after the gymnasts' drawing of lots will not lacepted and the Delegation members concerned will not be authorized to participate.			•
DRAWING OF LOTS	The drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) two weeks after the closing date of the nominative registration.  After publication of the draw on the FIG website, the member Federation will be given an opportunity to modify the position of their gymnasts' starting order within 3 days by using the official document to be found on FIG website			
ENTRY FEES	The non-reimbursable cost for the Entry Fee is as follows:  IW category – 45 euro  IM category – 45 euro  MP category – 70 euro  TR category – 90 euro  GR category – 120 euro  The entry fee should be paid latest at the time of the Definitive entry deadline – 29 <sup>th</sup> of August 2018.			
ACCOMMODATION	Insert detailed information for a minimum of two different Hotel categories, including the Official Hotel and one of them being a "low cost hotel" as follows:			
	Grand Hotel Plovdiv *****  4003 Plovdiv, Bulgaria 2, Zlatyu Boyadzhiev Str. Tel.: +359 32 934 442 Fax.: + 359 32 934 255 web page: <a href="http://grandhotelplovdiv.bg/en/">http://grandhotelplovdiv.bg/en/</a>			
	The costs per person/ per n	night are as follows:		
	75 Euro (single room, breakf	,		
	50 Euro (double room, break	fast included)		

The Grand Hotel Plovdiv is 5 stars, situated in less than 1km distance from the competition venue /10 min walking/.

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#### Hotel "Sankt Petersburg" \*\*\*\*

4003 Plovdiv, Bulgaria 97, Bulgaria Blvd. Tel.: +359 32 91 03

Fax.: + 359 32 951 830

web page: http://www.sphotel.net

The costs per person/ per night are as follows:

55 Euro (single room, breakfast included)38 Euro (double room, breakfast included)

The "Sankt Petersburg" Hotel is 4 stars and is being renovated. It is situated 2 km distance from the competition venue /15 min walking/. There will be a free shuttle between Hotel "Sankt Petersburg" and Competition Venue.

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#### Hotel "Maritza"\*\*\*\*

4003 Plovdiv, Bulgaria 42, Tzar Boris III Obedinitel Blvd

Tel.: +359 32 900 300 Fax.: + 359 32 952 727

web page: <a href="http://www.hotelmaritza-bg.net/">http://www.hotelmaritza-bg.net/</a>

The costs **per person/ per night** are as follows:

50 Euro (single room, breakfast included)

33 Euro (double room, breakfast included)

Hotel "Maritza" is 4 stars. It is situated in front of the Competition Venue.

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#### Hotel "Nord"\*\*\*

4003 Plovdiv, Bulgaria

33a, Ibar Str.

Tel.: +359 32 947 979

web page: http://hotelnord-bg.com

The costs per **person/per night** are as follows:

45 Euro (single room, breakfast included)

33 Euro (double room, breakfast included)

Hotel "Nord" is 3 stars. It is situated in front of the Competition Venue.

The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Provisional Accommodation Form must be returned to the LOC by **29**<sup>th</sup> **of August 2018** at the very latest, the Hotel rooms will be allocated on **a "first come, first serve" basis**.

The invited participating federations must pay for the accommodation expenses of their delegation members.

The costs for the accommodations must be paid to the LOC as follows:

50% of the total Accommodation costs should be paid not later than **29**<sup>th</sup> **of August 2018** and accompanied by the official Provisional Accommodation Form.

	The remaining 50% of the total Accommodation costs should be paid not later than 26 <sup>th</sup> of September 2018 and accompanied by the official Detailed Accommodation Form.	
	Reservations will only be confirmed if the necessary payments are made!	
	Cancellations or modifications of the rooms are accepted by $7^{\text{th}}$ of September 2018 – 2 weeks after the Provisional Accommodation deadline. The LOC will reimburse 80% of the amount for the cancelled rooms based on the 50% payment.	
	After 7 <sup>th</sup> of September 2018 no money for any cancellations can be reimbursed.	
MEALS	Breakfast is included in the price of the rooms.	
	There is a possibility to order lunch and dinner. The price is 16 euro per lunch/ dinner.	
	For those who would like to reserve meals, please use the official meals form. The Meals form should be sent to the LOC not later than <b>26</b> <sup>th</sup> <b>of September 2018</b> . 100% payment of the Meals must be paid to the LOC not later than <b>26</b> <sup>th</sup> <b>of September 2018</b> and cannot be reimbursed.	
FINAL BANQUET	Information for the Final Banquet – conditions and price will be sent additionally.	
INTERNATIONAL TRANSPORTATION	The invited participating federations must pay for the travel costs of their delegation members.  The Travel Schedule Form must be returned to the LOC by <b>26</b> <sup>th</sup> <b>of September 2018.</b>	
LOCAL TRANSPORTATION	<u>Arrival and departure - Sofia:</u> The LOC may provide transportation to all delegation members, who have booked their accommodation through the LOC, from and to Sofia airport, Sofia railway or Sofia central bus station to their hotel in Plovdiv and back on the official arrival (24 <sup>th</sup> of October 2018) and departure days (29 <sup>th</sup> of October 2018). This transportation costs 36 Euro per person both ways. This transportation should be requested with the official Travel form and should be paid to the LOC not later than 26 <sup>th</sup> of September 2018. The transportation costs cannot be reimbursed.	
	<u>Arrival and departure - Plovdiv:</u> The LOC may provide transportation to all delegation members, who have booked their accommodation through the LOC, from and to Plovdiv airport, Plovdiv railway or Plovdiv central bus station to their hotel and back on the official arrival (24 <sup>th</sup> of October 2018) and departure days (29 <sup>th</sup> of October 2018). This transportation is free of charge.	
	For those delegations or member of delegations that do not arrive or depart on the official days, upon request, the LOC may arrange additional transportation. The cost for it depends on the number of people, the date and time. Please, send your request to the LOC not later than <b>26</b> <sup>th</sup> <b>of September 2018</b> in order to be able to arrange transportation and inform you about the price.	
VISA	Please verify immediately with your travel agent or the Bulgarian Embassy or Consulate in your country if a visa is required for your travel to Bulgaria. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before <b>29</b> <sup>th</sup> <b>of August 2018</b> to the LOC with the official form. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.	
INSURANCE	The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.	
	The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.	
	The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance. The LOC will subsequently offer insurance at the Federations own charge, if the respective delegation has informed the LOC in advance.	

#### **ACCREDITATION** All official members of a delegation will receive an accreditation card which should be worn at all the time. Access to the Fair, the Venue and the different zones in the Venue will be possible only with the accreditation card. Accreditation will be done upon arrival of the delegations. The accreditation cards will be handed to the Head of delegation. More information will be given with the Work Plan. **FINANCIAL** Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in these **OBLIGATIONS** World Cups. Federations which have not fulfilled their financial obligations towards the LOC by the given deadline in the Invitation/Directives, may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation. Payments of the entry fee, accommodation, meals and local transportation - if **BANK ACCOUNT** requested must be made by the respective deadlines by bank transfer to Sports Club **INFORMATION** "Aerobics - AMD": Beneficiary: VK MAKS OOD Beneficiary 34, Brezovska Str.; floor 3, office 6; Plovdiv 4003 address: Bank name: D BANK Bank address: 3, Dunav Str.; Plovdiv 4000 **Branch** Office Royal city **IBAN:** BG57 DEMI 9240 1000 1970 87 BIC: **DEMIBGSF** Each participating member Federation is kindly requested to integrate the payment's purpose as follows: Ploydiv Aerobics FIG World Cup 2018. The participating federation is responsible for covering all bank fees in connection with the bank transfers. In case of a tie at any place, the tie-breaking rules as set up for the World **TIE BREAKING** Championships shall be applied. **RULES** The gymnasts with same final score will receive the same World Cup points. **PRIZE MONEY** The Organizing Member Federation will pay prize money per medallist as follows: For Tournaments Category B: Total CHF 8'950.-Individual Men Gold 500.-7 x 850.-5'950.--Individual Women 250.-Silver Mixed Pairs **Bronze** 100.-**Trios** 5 x 600.-**Groups** Gold 300.-3'000.-200.-Silver 100.-Bronze The Prize Money, free of any deductible taxes, will be distributed in Euro.

In case of a tie, the prize money will be added and divided by the number of units:

- 1, 1, 3 (prize money for rank 1 and 2 is added and divided by 2)
- 1, 2, 2 (prize money for rank 2 and 3 is added and divided by 2)

No prize money, and no medals will be given, if there are less than 4 participating units per category.

"Wild Card Participants" will receive medals and prize money.

"Hors concours competitors" will not receive prize money.

#### ASSIGNMENT OF WORLD CUP POINT FOR THE RANKING LIST

In principle, the results and the updated FIG World Cup Ranking List will be published on the FIG web site within 24 hours after the end of the competitions provided that all procedures before and after the competitions are duly respected by the Organizing Member Federation "Hors concours competitors" must not appear on the official results lists.

Separate World Cup Series Ranking Lists are established for every category beginning with the first World Cup event of the year and ending with the last World Cup event of the year as follows:

- Men Individual
- Women Individual
- Mixed Pairs
- Trio
- Groups

For Individual competitors, World Cup Points are assigned to the competitor by name.

Mixed Pairs are listed by name, but considered as an entity.

In case of change of partner, the Mixed Pair is considered as a new Pair.

Trios are listed by name, but considered as an entity.

One change of name in a Trio is allowed, but in case of a second change of name, the Trio is considered as a new Trio.

Groups are listed by Federation. The World Cup Points are assigned to the Federation.

If more than one Group per Federation starts at an event, only the better result will be considered.

The World Cup Points are assigned to the competitors as follows:

**Finals:** ranking from 1st to 8th place ranking from 9th to 16th place

Ranking	World Cup Cat. B
1	30
2	25
3	20
4	18
5	16
6	14
7	12
8	10
9	8
10	7
11	6
12	5
13	4
14	3
15	2
16	1

	The gymnasts with same final score will receive the same World Cup points.	
	In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied (see 2017 FIG Technical Regulations Section 6, Art 3.3).	
	If there are less than four (4) units participating in a category no World Cup Points will be awarded.	
	"Wild Card Participants" will not receive any World Cup Points. "Hors concours competitors" will not receive World Cup Points.	
WINNER OF THE ANNUAL WORLD CUP	The winner of the annual World Cup per category is the individual gymnast / pair / trio / group with the highest number of points of the World Cup Series Ranking List after the last event of the year:	
	In case of a tie at any place in the World Cup Series Ranking Lists after the last competition of the year, the tie will not be broken.	
	A special award ceremony will be held at the last World Cup Competition of the year in which the World Cup winner will receive the World Cup.	
EVENT MANAGER	Mrs.Valentina Angelova	
	Sports Club "Aerobics – AMD"  117, 6 <sup>th</sup> Septemvri Blvd.  Plovdiv – 4002, Bulgaria  Tel.: +359 887 410 590  Fax.: +359 32 944 246  e-mail: didiaer@abv.bg	
MEDIA	Information on the Media and Media local press officer will be given with the Work Plan.	
SOCIAL MEDIA	Facebook page: https://www.facebook.com/plovdivcup	
MEDICAL SERVICES	During all days – trainings and competition official medical persons who will be in the training and competition halls will be provided by the LOC.	
OFFICIAL HOSPITAL	"MBAL-PLOVDIV" 234, Bulgaria Blvd.; 4003 Plovdiv Tel.: +359 32 959221	
DOPING CONTROLS	For World Cup Competitions and Series, A and B Category, the Organizing Member Federation will provide a minimum of 5 doping controls at its own charge. Failure to do so will result in the deposit being lost in full.	
	Doping controls will be made as per the Doping Control Regulations of the FIG and WADA. The doping controls may take place at any time during the training, podium training, or competition times.	
	The doping controls will be done by representatives of the Bulgarian Anti-doping Agency and the tests will be analyzed in the WADA licensed doping laboratory in Athens, Greece.	
MARKETING	FIG advertising and publicity norms must be respected.	
VIDEO CONTROL SYSTEM	The Organizing Member Federation will provide the following video control system for inquiries and record of all exercises of the competition:	
	SONY HDR-CX625, full HD LCD monitor, 1080P, image stabilization, adaptive focus	
RULES AND REGULATIONS	The competition must be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in these directives:  • Statutes  • Code of ethics  • Technical Regulations  • Code of Points and relevant Newsletters  • Licenses Rules	

- World Cup Rules for Aerobic Gymnastics
- General Judges Rules
- Specific Judges' Rules for Aerobic Gymnastics
- Medical Organization of the Official FIG Competitions
- Doping Control Rules
- Media Rules
- Apparatus Norms
- Advertising and Publicity Rules
- Accreditation Rules
- Regulations for Awards Ceremonies

and subsequent decisions of the FIG Executive Committee

#### DEADLINES SUMMARY

The forms should be sent to the OC and LOC @:

The OC – Aerobic Union Bulgaria – <a href="mailto:aerobicub@gmail.com">aerobicub@gmail.com</a>

The LOC - SC "Aerobics-AMD" - didiaer@abv.bg

The payments should be done by transfers to the bank account of the LOC provided above within the respective deadlines.

FORMS:	Deadline:
Provisional Registration (on line)	27 <sup>th</sup> of June, 2018
Definitive Registration (on line)	29 <sup>th</sup> of August, 2018
Nominative Registration (on line)	26 <sup>th</sup> of September, 2018
Provisional Accommodation Form	29 <sup>th</sup> of August, 2018
Detailed Accommodation Form	26 <sup>th</sup> of September, 2018
Travel Schedule Form	26 <sup>th</sup> of September, 2018
Visa Request Form	29 <sup>th</sup> of August, 2018
Meals Form	26 <sup>th</sup> of September, 2018
PAYMENTS:	Deadline:
Payment of the Entry Fee	29 <sup>th</sup> of August, 2018
Payment of the Accommodation Costs – 50%	29 <sup>th</sup> of August, 2018
Payment of the remaining Accommodation Costs	26 <sup>th</sup> of September, 2018
Payment of the local transportation	26 <sup>th</sup> of September, 2018
Payment of the Meals	26 <sup>th</sup> of September, 2018
Payment of the Final Banquet	Information will be sent additionally
Payment of the fine for missing judge	26 <sup>th</sup> of September, 2018

# ADDITIONAL INFORMATION

Detailed information for the program, schedules and organization of the event will be given to all participating federation with the Work Plan not later than 15<sup>th</sup> of October 2018.

Sincerely Yours,

Place and date: Sofia, 23.11.2017 Stamp

Mr.Krassimir Dunev President of BFG