AEROBICS GYMNASTICS

15th CANTANHEDE INTERNATIONAL OPEN COMPETITION

PORTUGAL - 17th to 21st MARCH, 2027

DIRECTIVES

Event ID: 18789

Dear affiliated member federation,

The **Gymnastics Federation of Portugal** is pleased to invite your federation to participate in the **15th Cantanhede International Open Competition**, an official **International Event**, as referenced above.

We look forward to your participation and to welcoming your delegation to this prestigious event.

DISCIPLINE	**Aerobics**
HOST FEDERATION	**Gymnastics Federation of Portugal** Contact Person: Catarina Dimas Estrada da Luz, n.º 30-A 1600-159 Lisboa / Portugal Tel: (+351) 21 814 11 45 Fax: (+351) 21 814 29 50 e-mail:federacao@ginastica.org | catarina.dimas@ginastica.org
LOCAL ORGANIZING COMMITTEE	**Academia CantanhedeGym** Rua da Concórdia, Lote 12 3060 – 149 Cantanhede / Portugal Contact Person: João Dias Mobile: +351 925123182 E-mail: academia.cantanhedegym@gmail.com Website: www.cantanhedegym.com
LOCATION	City of **Cantanhede** – Coimbra – Portugal
DATE	**From 17th to 21st March, 2027**
VENUE	**Sports Hall "Os Marialvas"** Rua Luís de Camões, nº19 3060 – 183 Cantanhede Portugal Tel: +351 231 422 101 E-mail: academia.cantanhedegym@gmail.com Website: www.cantanhedegym.com Venue capacity: 800 seats Vertical clearance above the performance area in the Competition Hall: 7 meters Vertical clearance above the performance area in the Warm-up Hall: 5 meters
APPARATUS SUPPLIER	**Please refer to the attached apparatus list.** Minimum 2 competition floors of the same manufacturer and product will be available.
RULES AND REGULATIONS	The event will be organized under the following rules, as valid in the year of the event, except for any deviation mentioned in these directives: • Statutes • Code of Ethics • Code of Conduct • Technical Regulations • Code of Discipline • Code of Points and relevant Newsletters • General Judges' Rules • Specific Judges' Rules • Anti-Doping Rules

<table>
<tr><td></td><td>

License rules
Policy and Procedures for Safeguarding and Protecting Participants in gymnastics
Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events
Medical Organization of WGYM Competitions and Events
Media Guidelines
Apparatus Norms
Rules for Sanctioning (approval) of International Events
Rules for Advertising and Publicity
Rules for Awards Ceremonies
Accreditation Rules

and subsequent decisions of the WGYM Executive Committee
</td></tr>
<tr><td>FEDERATIONS INVITED</td><td>The organizing member federation must invite all member federations who have paid their annual membership fee for Aerobics.</td></tr>
<tr><td>SIZE OF DELEGATION AND WGYM LICENCE</td><td>The number of participants by nation, category and age group is not limited.

All Youth, Juniors and Seniors gymnasts in good standing with the correct age and holding a valid WGYM license until the end of the event, may participate.
The LOC will be responsible for checking the validity of all gymnasts Licenses. No gymnasts will be accepted without a valid WGYM License until the end of the event</td></tr>
<tr><td>AGE LIMITS</td><td>Youth: as per the WGYM Technical Regulations
Juniors: as per the WGYM Technical Regulations
Seniors: as per the WGYM Technical Regulations</td></tr>
<tr><td>JUDGES AND JURIES</td><td>The number of Juries (judges' panels) may be decided by the Organizing Member Federation depending on the number of participating competitors and judges.
All judges must have a current valid WGYM brevet in the discipline concerned.
The Juries are set up by a draw and directed by the Technical Delegate from the judges present at the event.
Priority will be given to the judges of the highest category.
If, on the day of the competition, there are no sufficient numbers of judges in the requested categories, the Technical Delegate may take whatever action needed to secure the running of the event.
Each participating federation must provide minimum one judge Cat. 1, 2, 3 or 4 with current valid brevet.
Failure to do so, will result in a fine of CHF 2'000.- to be paid to the LOC until the Definitive Registration date (13-01-2027).
All judges must have a current valid WGYM brevet at the time of the event, for the respective discipline.</td></tr>
<tr><td>REGISTRATION DEADLINES</td><td>Provisional, Definitive and Nominative Registrations must be completed by sending the composition of the delegation to the LOC. Late entries will be considered as invalid and will be refused..
Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegation members concerned will not be authorized to participate

<table>
<tr><td>Provisional registration</td><td>30, November, 2026</td><td>(4 months prior to the event)</td></tr>
<tr><td>Definitive registration:</td><td>13, January, 2027</td><td>(2 months prior to the event)</td></tr>
<tr><td>Nominative registration</td><td>17, February, 2027</td><td>(4 weeks prior to the event)</td></tr>
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<tr><td>ENTRY FEES</td><td>The non-reimbursable cost for the Entry Fee is:
IW/IM: 45 EUR - MP: 75 EUR - TRIO: 90 EUR - GROUP: 100 EUR – AERODANCE GROUP: 110 EUR</td></tr>
</table>

	The invited participating federations must pay for all entry fees. At the time of the Definitive entry (2 months prior to the event) 100% of the entry fee must be paid to the LOC. All the entry fees are not refundable.
ACCREDITATION	The accreditation will take place at the Sports Hall **"**Os Marialvas**"** upon arrival toCantanhede. The accreditations will only be handed out to the Head of Delegation. All delegations must deliver a memory stick with the music's of all routines and national anthem, flag, ***SPORTIVE INSURANCE declaration***, passports of all members and WGYM Licenses. In addition, the LOC will distribute information regarding the gymnasts' safeguarding plan.
EVENT FORMAT	The Aerobic Gymnastics International Open Competition will have Qualifications, and Finals in all categories. Aerobic Gymnastics Categories: IW, IM, MP, TR, GR, AD. Qualifications: participation is not limited by nation / category / youth. The gymnasts can not participate in the same category in both competitions (World Cup and International Open Competition). The participation in the semi-finals is limited to 3 units per country in each category. The participation in the finals is limited to 2 units per country in each category.
PROVISIONAL SCHEDULE	- Day 1, 15th March: Arrival of Delegations/Training Sessions (Depending of the number of participants) - Day 2, 16th March: Training Sessions (Depending of the number of participants) - Day 3, 17th March: (Depending of the number of participants) - Orientation meeting, judges meeting (IOC & Youth Competition) - Qualifications - Day 4, 18th March: Qualifications - Day 5, 19th March: Qualifications - Day 6, 20th March: Finals - Day 7, 21st March: Finals - Day 8, 22nd March: Departure of Delegations (All day)
PARTICIPATION	The International Open Competition consists of qualifications and finals. There will be qualifications only for the categories and age groups with more than 9 participants. In case of a tie in any place, the tie-breaking rules are as set by WGYM. The categories with more than 40 units will have a semi-final. Will be qualified for the semi-final the top 24 units (maximum of 3 per country). **Participation in the finals**: The top eight units per category and age group will qualify for the Finals. In case of a tie at any place, the tie-breaking rules are the WGYM World Championships Rules. The LOC may cancel the competition in the respective category if at the time of the definitive entry, there are less than 3 countries registered in a category. In case of such a cancelation, the LOC must reimburse, in full, the entry fee and payments made for accommodation. Should flights have to be cancelled due to the above, the risk is at the charge of the participating member Federations.
EVENT MANAGER	**João Dias** Academia CantanhedeGymRua da Concórdia, Lote 12 3060 – 149 Cantanhede | Portugal Mobile: +351925123182 E-mail: academia.cantanhedegym@gmail.com
MEDICAL SERVICES	The Local Organizing Committee will provide first-aid medical services. A physiotherapist will be present during the competitions as well members of the Portuguese Red Cross specialized in first aids. Medical support is also available at 5min. distance.

VISA	Please verify immediately with your travel agent or the Portuguese Embassy or Consulate in your country if a visa is required for your travel to Portugal. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before **13, January, 2027** to the LOC. To request an invitation letter, please send the following information to the LOC: Full Name, Gender, Date of Birth, Citizenship, Passport Number, Passport Expiry Date, Function/Role within the Delegation, Arrival and Departure Dates, City where the visa application support letter should be sent. Please ensure that all information is complete and accurate to avoid delays in visa processing.
INSURANCE	The Host Federation, the LOC and the WORLD GYMNASTICS will not be held responsible for any liabilities in the event of accidents, illness (including COVID-19), repatriation, or similar occurrences. In accordance with the **Technical Regulations**, all participating Federations are responsible for ensuring that all delegation members have valid insurance coverage for illness, accidents, and repatriation during the entire duration of their stay. It is mandatory that delegation members are covered by **basic insurance** (covering sickness, accident, and repatriation) in their country of residence, in order to benefit from coverage by the **WGYM IMSSA subsidiary insurance**. For detailed information regarding the WGYM IMSSA insurance for Athletes and Judges, please refer to: 🔗 https://www.gymnastics.sport/site/pages/medical-insurance.php The LOC will verify insurance coverage upon arrival. Each Delegation must present either a **cover note** or a **photocopy of the valid insurance policy**. The policy must be valid starting **from the day of arrival** and must remain valid for the **entire duration of the stay**. If a federation cannot provide proof of valid insurance, the LOC will offer insurance coverage at the Federation's own expense, at a cost of: **50€** (fifty euros) **per person/day.**
SAFEGUARDING	From the **official day of arrival** until the **official day of departure**, all participants — including **gymnasts, coaches, judges, and other Delegation Members** — will have the possibility to **contact the LOC Safeguarding Officer** by phone or email in case of: • Harassment • Abuse of any kind • Any situation where they feel uncomfortable or unsafe The **contact information** for the LOC Safeguarding Officer will be **provided to all delegations upon arrival** on site. As part of the WORLD GYMNASTICS's commitment to athlete welfare and youth protection, **posters of the "10 Golden Rules of Gymnastics"**, part of the WORLD GYMNASTICS's awareness campaign, must be **clearly displayed** in several key areas, including: • Training halls • Warm-Up areas • Public zones These measures are in place to ensure a **safe, respectful, and supportive environment** for all participants throughout the event.
INTERNATIONAL TRANSPORTATION	The participating federations must pay for the travel costs of their delegation members. The travel schedule form must be returned to the LOC by **13, January, 2027**.
LOCAL TRANSPORTATION	**It is mandatory for all delegations to book their local transportation through the LOC.** The Organizers will arrange at a determined fee, the transport service from the LISBON International airport and OPORTO International airport to the accommodation place in Cantanhede and to the competition hall.

	The costs are per person. Transportation from Oporto Airport to the competition venue or hotel and back – 80€ (eighty Euros). Transportation from Lisbon Airport to the competition venue or hotel and back – 100€ (hundred Euros). The LOC only ensures the Local Transportation between the hotels and the hall of the competition to the participants who booked the accommodation by the LOC. The invited participating federations must pay for the transportation expenses of their delegation members until **13, January, 2027**.
ACCOMMODATION	**It is mandatory for all delegations to book their accommodation through the LOC.** The Organizers will arrange at a determined fee, accommodation and meals from the 15th March to 22nd March, see Entry Forms (see attached) as follows: **B&B Hotels Cantanhede / Coimbra:** - Av. Comandante Xavier Gomes Gama, 1 * 3060-209 Cantanhede - (+315) 231410220 - e-mail: hotel.cantanhedecoimbra@hotelbb.com - web site: www.hotel-bb.es The costs per person/night in this first Hotel are as follows: • 105 EUR (single room, including breakfast) • 85 EUR (double room, including breakfast) **Hotel Quinta da Lagoa:** - Quinta da Lagoa * 3070-150 Mira - (+351) 231458688 - e-mail: hotelquintadalagoa@sapo.pt - web site: www.hotelquintadalagoa.pt The costs per person/night in this second Hotel are as follows: • 105 EUR (single room, including breakfast) • 85 EUR (double room, including breakfast) • 70 EUR (triple room, including breakfast) **Herdade Lago Real:** - Rua das Palmeiras * 3070-153 Mira - (+351) 231488269 - e-mail: geral@lagoreal.pt - web site: www.lagoareal.pt The costs per person/night in this second Hotel are as follows: • 105 EUR (single room, including breakfast) • 85 EUR (double room, including breakfast) • 70 EUR (triple room, including breakfast) The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by **13, January, 2027** at the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis. The invited participating federations must pay for the accommodation expenses of their delegation members. The costs for the accommodation must be paid to the LOC by **13, January, 2027**.
MEALS	The invited participating federations must pay for the meals expenses of their delegationmembers. **Lunch** – at ETPC – 26 EUR **Dinner** – at the Hotel of Accommodation – 26 EUR While the Meals Form must be returned to the LOC by **13, January, 2027** at the verylatest. The costs for the meals must be paid to the LOC by **13, January, 2027**.

FINAL BANQUET	There will be tickets for the Final Banquet available at the entry cost of 35 EUR/person.The tickets for the Final Banquet must be paid to the LOC until **13, January, 2027**. Tickets for the Final Banquet are not refundable.
FINANCIAL OBLIGATIONS	Member federations which have not fulfilled their financial obligations towards World Gymnastics will not be allowed to participate in this Competitions. Member federations which have not fulfilled their financial obligations towards the LOC by the given deadlines mentioned in these directives may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation. Member federations which have not fulfilled their financial obligations towards the organizing member federations upon arrival will not be accredited.
BANK ACCOUNT INFORMATION	Each participating member federation is kindly requested to integrate the payment's purpose as follows: Account Name: ACADEMIA CANTANHEDEGYM Bank: Crédito Agrícola Agency: Cantanhede IBAN: PT50004530204023223856527 Swift code: CCCMPTPL Reference: CANTANHEDE AER OPEN COMPETITION 2027_(Country) The participating federation is responsible for covering all bank fees in connection with the bank transfers.
CANCELATION POLICY	Full reimbursement until **13, January 2027**. No reimbursement shall be made after this date**.**
MARKETING	WGYM advertising and publicity norms must be respected
SCORING, RESULT SERVICE AND VIDEO CONTROL	The organising member federation must provide a scoring and result service with outputs as provided by the official scoring/data handling provider at World Championships, including a high-quality video system which allows the recording, storage and provision of compilation of the recorded images for the President of the Superior Jury. The videos with music integrated must be sent to the WGYM Offices within one week after the competition. Throughout the competition, the system must be able to redisplay in real time, normal speed, slow motion or fixed image, the different sequences and the registered scores of every exercise performed for the president of the SJ. The scoring and result system must include a TV graphics generator. The presentation of the TV graphics on the international signal must be identical to those used at the WGYM World Championships. The Organizing Member Federation will provide a scoring and result service – "Sporttech" Mr. MIGUEZ Bernardo Tel: +351 932 408 003 e-mail: Bernardo.miguez@ginastica.org The recording is done using the OBS software with a 4K camera and the video is visualized using VLC.
MEDIA	Only journalists and photographers holding an official and valid press card recognized by international press agencies such as the AIPS and official Sports Journalists Associations / National Federations will be accredited. All media representatives (journalists, photographers, TV) must request an accreditation from the LOC Media Office as soon as possible to have access to the media center on the competition venue.
SOCIAL MEDIA	**Facebook:** https://www.facebook.com/AcademiaCantanhedeGym/ **Instagram:** https://www.instagram.com/academia.acg/ **Youtube:** https://www.youtube.com/@Dir_T%C3%A9cnica_ACG_POR

DEADLINES SUMMARY	

Provisional registration	30, November, 2026
Definitive registration	13, January, 2027
Nominative registration	17, February, 2027
Accommodation Form	13, January, 2027
Travel Schedule Form	13, January, 2027
Visa Request Form	13, January, 2027
Meals Form	13, January, 2027
Payment of the Entry Fee	13, January, 2027
Payment of the Accommodation Costs	13, January, 2027
Payment of the local transportation	13, January, 2027
Payment of the Meals	13, January, 2027
Payment of the Final Banquet	13, January, 2027
Payment of the fine for missing judge	13, January, 2027

ADDITIONAL INFORMATION	

Sincerely Yours,

Lisbon, 14.11.2026

FGP

Signature of the Executive Vice-President
of the WGym affiliated NF